

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH ARCHIVESOCIAL, INC., TO PROVIDE A SOCIAL MEDIA ARCHIVING PLATFORM FOR THE COMMUNICATIONS & ENGAGEMENT DEPARTMENT FOR AN ESTIMATED ANNUAL AMOUNT OF \$17,988.00, TOTALING AN ESTIMATED \$89,940.00 FOR A FIVE-YEAR TERM, INCLUDING RENEWAL OPTIONS. FUNDING FOR THIS CONTRACT IS FROM THE DEPARTMENT OPERATIONS FY 2023 ADOPTED BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio a social media archiving platform for resident engagement and media relations within the City; and

WHEREAS, one proposal was received and evaluated; and

WHEREAS, staff recommends ArchiveSocial, Inc., for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon the effective date of the ordinance awarding the contract and continuing in full force and effect on a year-to-year basis for a three-year period, with the option for the City to renew for two additional, one-year periods, for an estimated annual cost of \$17,988.00; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by ArchiveSocial, Inc., for an estimated annual cost of \$17,988.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$17,988.00 is available in Fund 11001000, Cost Center 1202010001 and General Ledger 5203080 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

SECTION 4. Payment is authorized to ArchiveSocial, Inc., and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney